



Notice of a public meeting of

Customer and Corporate Services Scrutiny Management Committee

- To:** Councillors Crawshaw (Chair), Fenton (Vice-Chair),
S Barnes, Hunter, Musson, Rowley, D Taylor, Vassie,
and Wann
- Date:** Monday, 9 March 2020
- Time:** 5.30 pm
- Venue:** The Snow Room - Ground Floor, West Offices (G035)

AGENDA

1. **Declarations of Interest**

At this point, Members are asked to declare:

- any personal interests not included on the Register of Interests
- any prejudicial interests or
- any disclosable pecuniary interests

which they may have in respect of business on this agenda.

2. **Minutes**

(Pages 1 - 6)

To approve and sign the Minutes of the meeting held on 10 February 2020.

3. **Public Participation**

At this point in the meeting members of the public who have registered to speak can do so. The deadline for registering is **5.00pm on Friday 6 March 2020**. Members of the public can

speak on agenda items or matters within the remit of the Committee.

To register to speak please contact the Democracy Officer for the meeting, on the details at the foot of the agenda.

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- 4. E-Democracy Update Report** (Pages 7 - 28)
This Report outlines the current position regarding the use of video conferencing facilities in local authorities and City of York Council (CYC) webcasting performance over the period from February 2019 to January 2020.

- 5. Update Report on Public Engagement and Involvement** (Pages 29 - 38)
This report describes the approach taken to improve the opportunities for York residents, business representatives and visitors to engage in local decision making.

- 6. Overview report on Corporate Branding** (Pages 39 - 52)
This report provides an overview of the brands currently used by the Council for different services throughout the city.
- 7. Update report on implementation of outstanding recommendations from Financial Inclusion Scrutiny review** (Pages 53 - 58)
This report provides an update on the implementation of recommendations from the Financial Inclusion Scrutiny Review.
- 8. Report of the Chair of the Housing and Community Safety Policy and Scrutiny Committee** (Pages 59 - 62)
This report provides Members with a six-monthly update on the work of the Housing and Community Safety Policy and Scrutiny Committee.
- 9. Work Plan 2019/20** (Pages 63 - 68)
To consider the Draft Work Plan for 2019-20.
- 10. Urgent Business**
Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officer:

Name: Robert Flintoft
Telephone: (01904) 551088
E-mail: democratic.services@york.gov.uk

For more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting:

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我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

**Ta informacja może być dostarczona w twoim (Polish)
własnym języku.**

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)

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City Of York Council

Committee Minutes

Meeting	Customer and Corporate Services Scrutiny Management Committee
Date	10 February 2020
Present	Councillors Crawshaw (Chair), Fenton (Vice-Chair), S Barnes, Hunter, Musson, Rowley, D Taylor, Vassie and Wann

Apologies

59. Declarations of Interest

At this point, Members were asked to declare any personal interests not included on the Register of Interests, prejudicial interest or any disclosable pecuniary interests which they may have in respect of business on the agenda. None were declared.

60. Minutes

Resolved: That the minutes of the previous meeting held on the 13 January 2020 be approved and signed by the Chair as an accurate record, subject to the following addition to the resolutions to minute 54 (Attendance and Wellbeing - Day One Attendance Management) as set out below:

‘(iii) That the Chair and Vice Chair would agree what aspects of the Day One Absence reporting they wished to be reported back to the Committee, in conjunction with the Staffing Matters and Urgency Committee and Economy and Place Policy and Scrutiny Committee, to ensure that work was not duplicated.’

61. Public Participation

It was reported that there had been one registrations to speak under the Council’s Public Participation Scheme on item 5 York Central Briefing.

Chris Barrett spoke as a member of York Central Action, he raised questions about the public accountability of the York

Central Strategic Board and asked how do the City of York Council keep the York Central Project accountable?

62. Supporting and Engaging Local Councillors

Members considered a report that introduced what existing practices were in place to help and support Members in their roles and in engaging their communities. Members highlighted the potential benefit of further tailored training opportunities for Councillors throughout the year. Officers raised the need for greater support and training around areas such as, the safeguarding of Members when handling data and private information of their residents.

Discussion was held about the potential barriers to residents, specifically those from underrepresented groups from considering and becoming Councillors. Members also considered the role of Members Enquires, how it was currently being used, and how it could be used moving forward.

Resolved:

- i. That the Committee noted the information provided regarding the current support Members receive.
- ii. That discussions be held with the political groups about the potential barriers faced by prospective and current Councillors to be able to perform the various roles and duties associated with being an Elected Member.
- iii. That discussions be held with the political groups about the current role of Members Enquires and how it should operate moving forward.

Reason: To be confident that Members are being thoroughly supported in their various roles including that of community involvement and engagement.

63. York Central Briefing

Members considered a report on the status of the York Central Project in relation to it being the largest project in the Major Projects portfolio, this report was requested by the Committee following on from reports the Committee had considered in October and December 2019 regarding project management.

Officers introduced the report highlighting City of York Council's role with the different partners, how the Council influences the project, and the Council's role in decision making. Discussion took place around a perceived lack of accountability, Members emphasised the specific responsibility City of York Council had to residents regarding York Central, and noted concerns about the project potentially moving away from the vision held by residents and Members.

Members raised concerns regarding the amount of cars York Central had planning for and highlighted their desire for a low to no car development. Members also questioned the argument around York Central not being commercially viable as a low car development, emphasising the location of the site potentially being able to offset the need for a large volume of cars in the development. Officers noted City of York Council's role as the planning regulator in ensuring the development meets what is outlined in the design guide. However, they also reminded the Committee that Members of the Planning Committee had already approved the Outline Planning Application.

York Central's role in the city's target of becoming Carbon Neutral by 2030 was raised. Members highlighted the different strategic objectives shared by the different partners and whether there was sufficient clarity in the project about tackling the climate emergency. Members also raised questions about wider issues highlighted in Annex 5A of the report, specifically in relation to who was responsible for decision making.

Resolved:

- i. It is noted that the Terms of Reference for the York Central Delivery Co-ordination Board makes a commitment at paragraph 10.19 to "Monitor, review and amend its own Terms of Reference as the project evolves". With this in mind, can the CSMC be advised of:
 - i.i. How does the Board propose to monitor its terms of reference?
 - i.ii. When were the terms of reference reviewed and if so what were the outcomes and how were these communicated to CYC and partners/stakeholders? If a review has not yet taken place, when does

the board propose to undertake a review?

- i.iii. If any changes to the Board's terms of reference have been or are to be made, will there be a review of the terms of reference of the associated boards charged with the global delivery of York Central so as to ensure alignment of aims and commitments for example towards climate change?
- ii. Can the CSMC be provided with quarterly updates on the York Central project performance with the first report to include an updated issues schedule (page 59 of the agenda dated March 2019) with details of the actions taken and any resulting new risks given that the project is now almost 12 months further on.

Reason: To ensure that the Committee can continue to monitor the performance of the York Central project.

64. 2019/20 Finance and Performance Monitor 2

Members considered the overall finance and performance position for the period covering 1 July 2019 to 30 September 2019, it was noted that due to the 2019 general election and purdah that this report had been delayed, the Committee were therefore updated on the forecast variation for Monitor 3.

Members raised questions about the overspends the in Children, Education, and Communities Directorate and in the Health, Housing, and Adult Social Care Directorate, highlighting that these departments had received additional funding in the previous financial year. Officers outlined areas that attributed to the overspends including resources being used to improve governance and decision making in these departments. Members noted that the areas attributed to parts of the overspends could have theoretically been avoidable as they had been overspends year on year.

Further questions were raised around the underspends, it was suggested that future reports could provide greater detail as to how underspends were achieved, identifying windfalls against

regular underspends. The Chair encouraged other Scrutiny Committee Chairs to scrutinise the reasons for underspends as well as overspends, when they consider the monitor reports for their areas.

Resolved:

- i. That the finance and performance information be noted.

Reason: to ensure expenditure is kept within the approved budget.

65. Report of the Chair of the Economy and Place Policy and Scrutiny Committee

The Chair of the Economy and Place Policy and Scrutiny Committee presented a report providing the Committee with a six-monthly update on the work of the Economy and Place Policy and Scrutiny Committee. He highlighted the Committees focus on speaking to bodies outside of the Council to contribute to debates and inform the work of the Committee. He also noted that the Committee had reviews scheduled to look into apprenticeships and in-work poverty moving forward.

Resolved:

- i. That the Chair's report and update be noted.

Reason: To keep the Committee updated on the work of the Economy and Place Policy and Scrutiny Committee.

66. Food Poverty Scrutiny Review Interim Report

Members considered the interim report on the food scrutiny review. Discussion took place around the impact of stigma attached to individuals claiming what they were entitled too, such as free school meals. The associated costs that attending school could have on those in poverty were considered, with attention placed on the barriers that expensive and restrictive uniforms could have. Members of the Sub-Committee noted that they would further consider the role of schools in tackling food poverty. There was also support to a report suggestion that

there was continued funding for the Welfare Benefits Unit and Citizens Advice York in order to help ensure full take-up of what benefits residents were entitled too.

Resolved:

- i. That the content of the report be noted.
- ii. That the Sub-Committee were invited to consider to investigate the role that schools had to food poverty.

Reason: To inform Members of the progress of the Scrutiny Review into Food Poverty and to ensure the Scrutiny Review considered all areas of food poverty in the city.

67. Work Plan 2019/20

Members considered the Draft Work Plan for 2019-20.

Resolved:

- i. That the draft work plan be approved.

Reason: To ensure that the Committee has a planned programme of work in place.

Councillor J Crawshaw, Chair
[The meeting started at 5.33 pm and finished at 7.54 pm].



Customer & Corporate Services Scrutiny Management Committee

9 March 2020

Report of Director of Governance

E-democracy Update Report

Summary

1. This report outlines the current position regarding the use of video conferencing facilities in local authorities and City of York Council (CYC) webcasting performance over the period from February 2019 to January 2020.

Recommendation

2. To note the updates on video conferencing and webcasting performance, and consider how the Council engages and promotes its YouTube channel to the public with particular regard to scrutiny meetings.

Background

3. At the meeting of this Committee in September 2019:

'Members discussed Councillor digital engagement for current and prospective Members and the potential use of IT and video conferencing solutions to allow them to actively participate in public meetings when it was not possible to attend. Officers confirmed that the technology was available but that more engagement with all Councillors was required to identify their requirements and how the different interaction options would be managed in a meeting.'

4. It was resolved that:

- *That an E-Democracy update report be received in six months' time.*
- *That options to progress Councillor digital engagement be delegated to Officers for consideration, in conjunction with*

the Chair and that any further information be reported back to the Committee in due course and potentially as part of the above 6 monthly update.

Video conferencing

5. Since the last report it has been clarified that Schedule 12 of the Local Government Act 1972 sets out the rules for the holding of council meetings and makes clear that that all those taking part in a council meeting must be physically “present” where the meeting is taking place. The government has confirmed that it considers these rules “still remain appropriate for council meetings”. (*LGIU article ‘Buffering for 12 years: Why councillors still can’t attend meetings remotely’ published 5th September 2019*).
6. It is likely that it will become allowable for Joint Committees and Combined Authorities to use video conferencing at meetings but this requires amendment of the Act, and consultation is planned for this purpose. The original MHCLG consultation response on *Connecting Town Halls: consultation on allowing joint committees and combined authorities to hold meetings by video conference*’ is contained at Annex A to this report for information.

Webcasting

7. The table in Annex B summarises the top performing CYC webcasts over the 12 month period February 2019 to 31st January 2020. Total views for the last 12 months were 63,949, an increase of 14,101 views (+28%) when compared to the same period the previous year. The figures include ‘live’ views and later ‘on demand’ views.
8. As an extract the top ‘performing committee meetings were as follows:

Meeting	Date	Views
Audit & Governance	18/9/19	2849
Executive	29/8/19	1306
Exec Member –Transport & Planning	7/2/19	1195
Gambling/Licensing Reg	18/3/19	941
Planning	17/10/19	937
Area Planning sub-committee	5/9/19	805

For comparison purposes Budget Council on 26th February 2020 (as at 10am 27th February) had 424 views.

9. Recent webcasting figures for a sample of recent scrutiny and policy committees are as follows (as at 28/2/20):

Meeting	Date	Views
This Committee	18/2/2020	118
This committee (Calling in)	3/2/2020	100
Economy & Place	12/2/2020	362
Childrens/Educ/Communities	26/2/2020	63
Housing & Community Safety	24/2/2020	66
Health & Adult Social Care	18/2/2020	100

10. Members of this committee are asked to consider this information in the context of e-democracy, and whether and how public engagement via webcasting can be further encouraged and promoted particularly with regard to scrutiny meetings.

Council Plan

11. Consideration of the matters contained in this report will contribute to the outcomes relating to ‘An Open and Effective Council’ and underpin the work to deliver the other seven core outcomes.

Specialist Implications:

12.

- **Financial:** no financial implications
- **Human Resources (HR):** - no HR implications
- **Equalities:** matters relating to democracy are applied equally to all residents.
- **Legal:** no legal implications

Contact Details

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Chief Officers Responsible for the report:

Janie Berry
Director of Governance

Report
Approved



Date 28/02/2020

Specialist Implications Officer(s)

Wards Affected: *List wards or tick box to indicate all*

All

YES

For further information please contact the author of the report

Background Documents

Customer & Corporate Services Scrutiny Management
Committee 9th September 2019 – Edemocracy papers and
minutes can be found here:

[https://democracy.york.gov.uk/ieListDocuments.aspx?CId=144
&MId=11305&Ver=4](https://democracy.york.gov.uk/ieListDocuments.aspx?CId=144&MId=11305&Ver=4)

Annexes

Annex A Connecting Town Halls: consultation on allowing joint committees and combined authorities to hold meetings by video conference (MHCLG July 2019)

Annex B City of York Council Highest Viewed Webcasts 1ST February 2019 to 31ST January 2020

Abbreviations:

LGIU Local Government Information Unit

CYC City of York Council

MHCLG Ministry of Housing, Communities and Local Government

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Ministry of Housing,
Communities &
Local Government

Connecting Town Halls: consultation on allowing joint committees and combined authorities to hold meetings by video conference

Summary of consultation responses and the government
response



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July 2019

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Ministerial foreword

The Government believes that, with appropriate safeguards to maintain town hall transparency, there are benefits to giving local authorities operating joint committees and combined authorities the ability to hold formal meetings by video conference in certain circumstances.

At present, Members of constituent councils and combined authorities are required to travel, at times, inconvenient distances to attend meetings. We recognise this may adversely affect Members' and public participation in these meetings, and this represents a challenge to local democracy.

By using video conferencing facilities in certain circumstances, joint committees and combined authorities have a great opportunity to hold their meetings in a way that best suit their local needs, recognising they best know their local circumstances. In doing so, they will enhance the scrutiny of decision-making processes and open up local democracy to a wider audience. However, we consider implementation of these proposals to be entirely a voluntary matter for local authorities and combined authorities.

The Government understands the views expressed in the consultation by rural authorities and is sympathetic to them. It recognises that the arguments in favour of enabling local authorities operating joint committees and combined authorities to hold formal meetings by video conference also apply to larger rural authorities. The Government therefore intends to speak with the sector, with a view to extending the use of video conferencing in formal meetings to other local authorities, before making a final decision on what to include in the legislation.

I am grateful to all those individuals, councils and organisations who took the time to respond to this consultation.

Rishi Sunak
Minister for Local Government

1. Introduction

The Government consulted on proposals to give local authorities operating joint committees and combined authorities, but not councils as a whole, the ability to hold formal meetings using video conferencing facilities. It also sought views on whether the following safeguards are sufficient to preserve town hall transparency if these meetings are held by video conference in the future:

- only meetings of joint committees and combined authorities (and not other types of council or partnership meetings) can be held by video conference;
- video conferencing means that not only can meeting participants see and hear one another, but members of the public can also see and hear all the participants, as if the meeting were taking place in a single meeting room with a public gallery;
- access to video conferencing facilities must be available at sites that are suitable for holding a meeting with public access, e.g. a local town hall of a constituent council of a combined authority or of a local authority operating a joint committee, and not from private premises; and
- the rules on local authorities or combined authorities publicising meetings, as well as the limited defined circumstances where national rules require or allow the meeting to be closed to the public, remain unchanged.

The Government believes that the use of video conferencing technology in this way presents an opportunity to both widen and deepen public scrutiny of elected Members, as well as provide an opportunity to increase participation in meetings from elected Members and interested members of the public. We consider these proposals will also provide added financial benefits, in the current economic climate, for any local authorities and combined authorities who choose to adopt them.

Whilst noting the practical concerns some respondents have raised, the Government believes that the safeguards identified in the consultation document are sufficient to preserve town hall transparency when meetings are held in this way. The decision to use video conferencing technology will be entirely a voluntary matter for local authorities and combined authorities.

For the purposes of the consultation, the term 'local authority member' also extended to directly-elected mayors and co-opted members of authorities, and 'local authority' means:

- a unitary authority
- a county council
- a district council
- a city council
- a London Borough council
- a combined local authority
- a parish council.

2. Overview

Schedule 12 of the Local Government Act 1972¹ sets out the rules for holding council meetings. The legislation is clear that all those taking part in a council meeting should be physically present in the place where the meeting is taking place.

However, the purpose of the consultation was to understand the appetite of respondents for giving local authorities operating joint committees and combined authorities, but not councils as a whole, the ability to hold formal meetings using video conferencing facilities. Making any changes to the rules on how council meetings are held in England will require changes to the Local Government Act 1972.

The consultation was published on 9 November 2016 and closed on 11 January 2017. Respondents were invited to reply by email or to post written responses to the Department for Communities and Local Government, now the Ministry for Housing, Communities and Local Government.

The consultation was open to everyone. We particularly sought the views of individual members of the public, of local authorities that operate joint committees, combined authorities; of those bodies that represent the interests of local authorities, and of local media who report on these specific types of meetings.

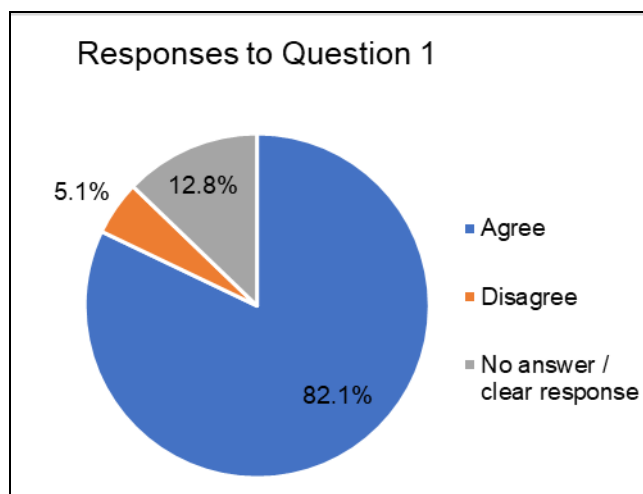
The consultation generated 39 responses, including from:

- Individuals (4)
- Combined authorities, joint committees and other partnerships (8)
- Unitary authorities (6)
- County councils (6)
- District councils (5)
- London councils (2)
- Parish and town councils (8).

¹ <http://www.legislation.gov.uk/ukpga/1972/70/schedule/12>

3. Summary of consultation responses

Consultation Question 1: Do you agree that local authorities operating joint committees should have the ability to hold meetings via video conference?



A strong majority of respondents (82.1%, or 32 out of 39) felt that local authorities operating joint committees should have the ability to hold meetings via video conference. In contrast only two respondents (or 5.1%) were against the proposal, with a further five (or 12.8%) having no clear view. It is noteworthy that neither of the two respondents opposing the proposal were local authorities that operate joint committees.

Of those respondents in favour of the proposal, the most commonly cited reason was that in enabling meetings to be held on multiple sites, video conferencing would offer an opportunity for council members and members of the public wishing to attend meetings to save on both travel time and expenses. It would also help to reduce a council's carbon footprint.

Another important reason for support provided by respondents was that the use of video conferencing could improve meeting attendance, since individuals would no longer be discouraged from participating due to extensive travel. This in turn would enable greater public input into council decision-making and enhance local democracy.

At least three councils also stressed the importance of local government needing to "reflect modern life" and to "take advantage of the strides made in new technology" in order that local government becomes more accessible and transparent.

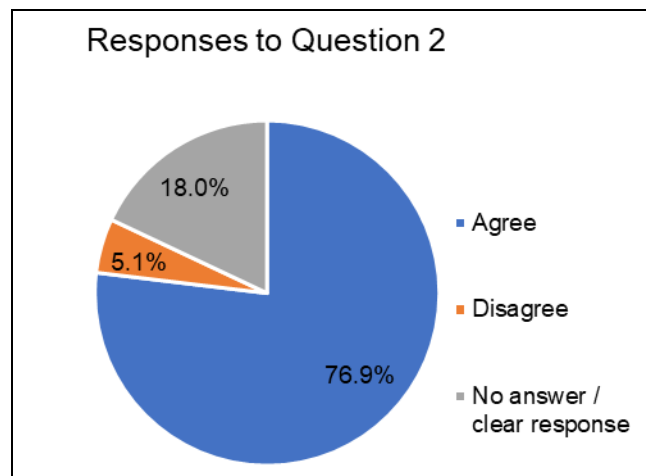
Of those respondents in favour of the proposal, at least six asked whether the scope of the consultation could be extended beyond meetings of joint committees and combined authorities to include all types of council meetings as well as other partnership arrangements, such as Police and Crime Panels. Large rural county

councils were particularly vocal on this point, noting that the distance some councillors must travel to attend regular council meetings can sometimes be significant. In questioning the benefit of using video conferencing in meetings of joint committees, seven respondents raised concern over the cost of investment required in the necessary technology and pointed out that this may in fact exceed any savings in travelling expenses for elected Members. To address this issue, at least six respondents stressed the importance of ensuring that any use of video conferencing in joint committees meetings must be on a voluntary basis.

Other concerns voiced by respondents related to the practicalities of using video conferencing technology and of holding meetings in multiple locations. Examples included:

- where the physical meeting should be formally hosted, since that local authority would be responsible for chairing the meeting and for providing clerking support;
- the definition of a venue “suitable for holding a meeting with public access”, and whether this extended to facilities available in other public premises, e.g. a library, health centre or not-for-profit organisation;
- whether the public’s right to attend a meeting from a public building remotely extends only when a Member attends remotely from that building, or whether the proposals implicitly require each local authority to provide facilities for a member of the public to watch proceedings remotely in any event;
- practicalities relating to the governance of a meeting, such as quorum issues, ensuring all Members are given equal chance to speak, difficulties picking up visual cues, and for ensuring Members who may be required to leave the room due to disclosable pecuniary or other interests are no longer ‘present’ at the meeting;
- agreement on what to do when technology fails;
- data security requirements of the video conferencing link.

Consultation Question 2: Do you agree that combined authorities should have the ability to hold meetings by video conference?

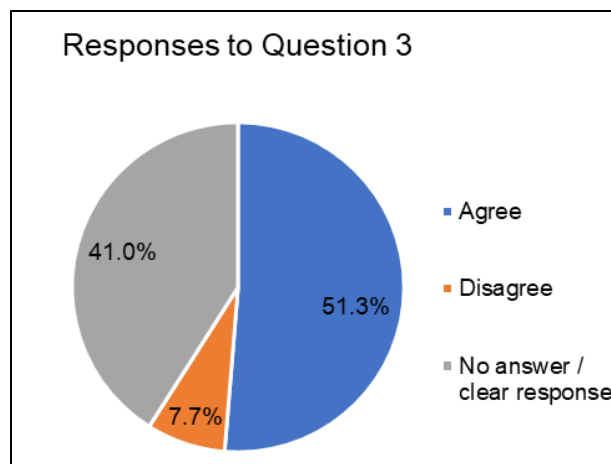


A clear majority of respondents (76.9%, or 30 out of 39) felt that combined authorities should have the ability to hold meetings via video conference. In contrast only two respondents (or 5.1%) were against the proposal, with a further seven (or 18.0%) having no clear view. As with the previous consultation question, the two respondents opposing the proposal were not members of a combined authority.

The reasons provided by respondents for supporting the use of video conferencing in meetings of combined authorities were similar to those cited for joint committees: savings on travel time and expense (nine respondents) and improved meeting attendance (six respondents). Respondents also stressed the importance of ensuring that any use of video conferencing by combined authorities be on a voluntary basis.

Respondents to this question echoed the practical challenges already raised under Question 1 with respect to the use of video conferencing technology and of holding meetings in multiple locations.

Consultation Question 3: Do you agree that the safeguards in paragraphs 14 to 20 [of the consultation document] are sufficient to preserve town hall transparency when these meetings are held by video conference?



The Government identified the following safeguards which it believes are essential for ensuring transparency when certain types of meetings are held by video conference:

- only meetings of joint committees and combined authorities (and not other types of council or partnership meetings) can be held by video conference;
- video conferencing means that not only can participants see and hear one another, but members of the public can also see and hear all participants, as if the meeting were taking place in a single meeting room with a public gallery;
- access to video conferencing facilities must be available at sites that are suitable for holding a meeting with public access, e.g. a local town hall of a constituent council of a combined authority or of a local authority operating a joint committee, and not from private premises; and
- the rules on local authorities or combined authorities publicising meetings, as well as the limited defined circumstances where national rules require or allow the meeting to be closed to the public, remain unchanged.

Most respondents (51.3%, or 20 out of 39) agreed that these safeguards are sufficient to preserve town hall transparency. In contrast three respondents (or 7.7%) disagreed, while 16 respondents (or 41.0%) either did not know or did not answer the question.

Of those respondents that believed further safeguards may be necessary, most of their concerns related to the practicalities of using video conferencing technology and the governance of holding meetings in multiple locations (as discussed above). Many stressed the necessity for councils to set out in their own procedures what the process would be for dealing with potential practical challenges, e.g. the need to adjourn or reconvene a meeting in the event of losing the video conference connection. However, a few respondents called for Government to provide national guidance on the practical elements of conducting meetings through video-conferencing.

4. Government response

Having carefully considered the consultation responses received, the Government is satisfied that, with appropriate safeguards to maintain town hall transparency, there are clear benefits to giving local authorities operating joint committees and combined authorities the ability to hold formal meetings by video conference. Enabling joint committees and combined authorities to hold meetings by video conference will add to town hall transparency, and potentially encourage a greater degree of participation in these meetings which are the cornerstone of local democracy.

Use of video conferencing technology for this purpose will be on a voluntary basis and there will be no requirement upon constituent and combined authorities to do so.

The Government welcomes the consideration given to the transparency safeguards identified, noting that they were not challenged by respondents, and is content that they are sufficient to preserve town hall transparency when meetings are held by video conference. It is also of the view that councillors should not be able to take part in their own council's meetings from their own home, or from some other public or private premises, including those of not-for-profit organisations. Such changes would undermine visible democratic scrutiny and public debate. For the avoidance of doubt, it is the Government's view that only local authority premises suitable for holding meetings with public access, for example a local town hall, should be considered appropriate for holding meetings by video conference.

The Government notes the practical and governance concerns raised by respondents in relation to using video conferencing technology and of holding meetings in multiple locations. The Government considers that, should a local authority wish to take advantage of the freedom to hold meetings by video conference, these concerns would be a matter for local authority to address.

The Government understands the views expressed in the consultation by rural authorities and is sympathetic to them. It recognises that the arguments in favour of enabling local authorities operating joint committees and combined authorities to hold formal meetings by video conference also apply to larger rural authorities. The Government therefore intends to speak with the sector, with a view to extending the use of video conferencing in formal meetings to other local authorities, before making a final decision on what to include in the legislation.

5. Next steps

Making any change to the rules of how council meetings are held in England will require changes to the Local Government Act 1972. The Government will now speak with the sector, with a view to extending the use of video conferencing in formal meetings to other local authorities, before making a final decision on what to include in the legislation.

6. List of respondents

39 responses as of February 2017

4 Individuals (names withheld)

8 Organisations / Bodies

Anglia Revenues Partnership (joint committee)
Greater Manchester Combined Authority (GMCA) with Association of Greater Manchester Authorities (AGMA) (joint committee)
Mid Kent Services (partnership between Maidstone, Swale, and Tunbridge Wells Borough Councils)
North East Combined Authority
PATROL (Parking And Traffic Regulations Outside London) Joint Committee
Suffolk Association of Local Councils with the Norfolk Association of Local Councils
West Yorkshire Combined Authority
West Yorkshire Police and Crime Panel (joint committee)

6 Unitary Authorities

Cornwall Council
Council of the Isle of Scilly
Herefordshire Council
Lancaster City Council with Preston City Council
Liverpool City Council

6 County Councils

Cambridgeshire County Council (2 x responses)
Hampshire County Council
North Yorkshire County Council
Suffolk County Council
Surrey County Council
West Sussex County Council

5 District Councils

North Kesteven District Council
South Bucks District Council
Wyre Forest District Council
St Edmundsbury Borough Council with Forest Heath District Council

2 London Councils

London Borough of Richmond upon Thames
Wandsworth London Borough Council (2 x responses)

8 Parish and Town Councils

Barnham Broom Parish Council
Cringleford Parish Council
Hardington Parish Council
Harlestone Parish Council
Kedington Parish Council
Locum Banwell Parish Council
South Wootton Parish Council
Yate Town Council

City of York Council Highest Viewed Webcasts 1ST February 2019 to
31ST January 2020

Video	Views ↓	Watch time (hours)
Total	63,949	5,691.0
City of York Local Council Election Results	3,565 5.6%	855.9 15.0%
A 3D virtual tour of proposals for York Railway Station	3,017 4.7%	105.6 1.9%
Audit & Governance Committee, 18 September 2019	2,849 4.5%	116.7 2.1%
Drone footage of the York Stadium Leisure Complex (September 2...	1,475 2.3%	26.6 0.5%
Executive, 29 August 2019	1,306 2.0%	115.4 2.0%
Decision Session - Executive Member for Transport and Planning, 7...	1,195 1.9%	28.6 0.5%
Gambling, Licensing & Regulatory Committee, 18 March 2019	941 1.5%	244.3 4.3%
Planning Committee, 17 October 2019	937 1.5%	74.5 1.3%
York central masterplan 2019	883 1.4%	23.6 0.4%
York Stadium Leisure Complex drone video	881 1.4%	15.7 0.3%
Scarborough Bridge footbridge replacement	874 1.4%	23.3 0.4%
Area Planning Sub-Committee, 5 September 2019.	805 1.3%	60.0 1.1%

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**Customer and Corporate Services Scrutiny
Management Committee****9 March 2020**

Report of the Head of Communications

Public Engagement and Involvement**Summary**

1. This report describes the approach taken to improve the opportunities for York residents, business representatives and visitors to engage in local decision making.

Recommendations

2. To discuss and note the direction of engagement and involvement at City of York Council (CYC).

Reason: In order to be updated on the direction of engagement and involvement at City of York Council (CYC).

Background

3. This report follows the ICT Strategy Update report about E-democracy at Customer Services and Corporate Scrutiny in September 2019 when members were interested in ways residents could engage with the council.
4. The approach draws on feedback from the successful My public engagement and applies it to the different engagement activities planned to take place over the next 12-18 months.
5. In addition, it combines good practice from the LGA New Conversations Guide together with the spectrum of public participation already adopted by the council.

Council Plan

6. This approach supports the delivery of council plan priorities.

Specialist Implications

7. These are the implications:

- **Financial:** no financial implications at this stage
- **Human Resources (HR):** - no HR implications
- **Equalities:** This approach describes a strategic intent that is applied equally to all residents. As a result, this report has not required an Equality Impact Assessment (EIA). To progress public engagement activities, individual projects will conduct their own EIA.
- **Legal:** no legal implications

Contact Details

Authors:

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Chief Officer Responsible for the report:

Pauline Stuchfield
Assistant Director, Customer and Digital Services

Report
Approved



Date 24/02/20

Specialist Implications Officer(s): None

Wards Affected:

All



For further information please contact the author of the report

Annexes

Annex 1 – presentation to committee



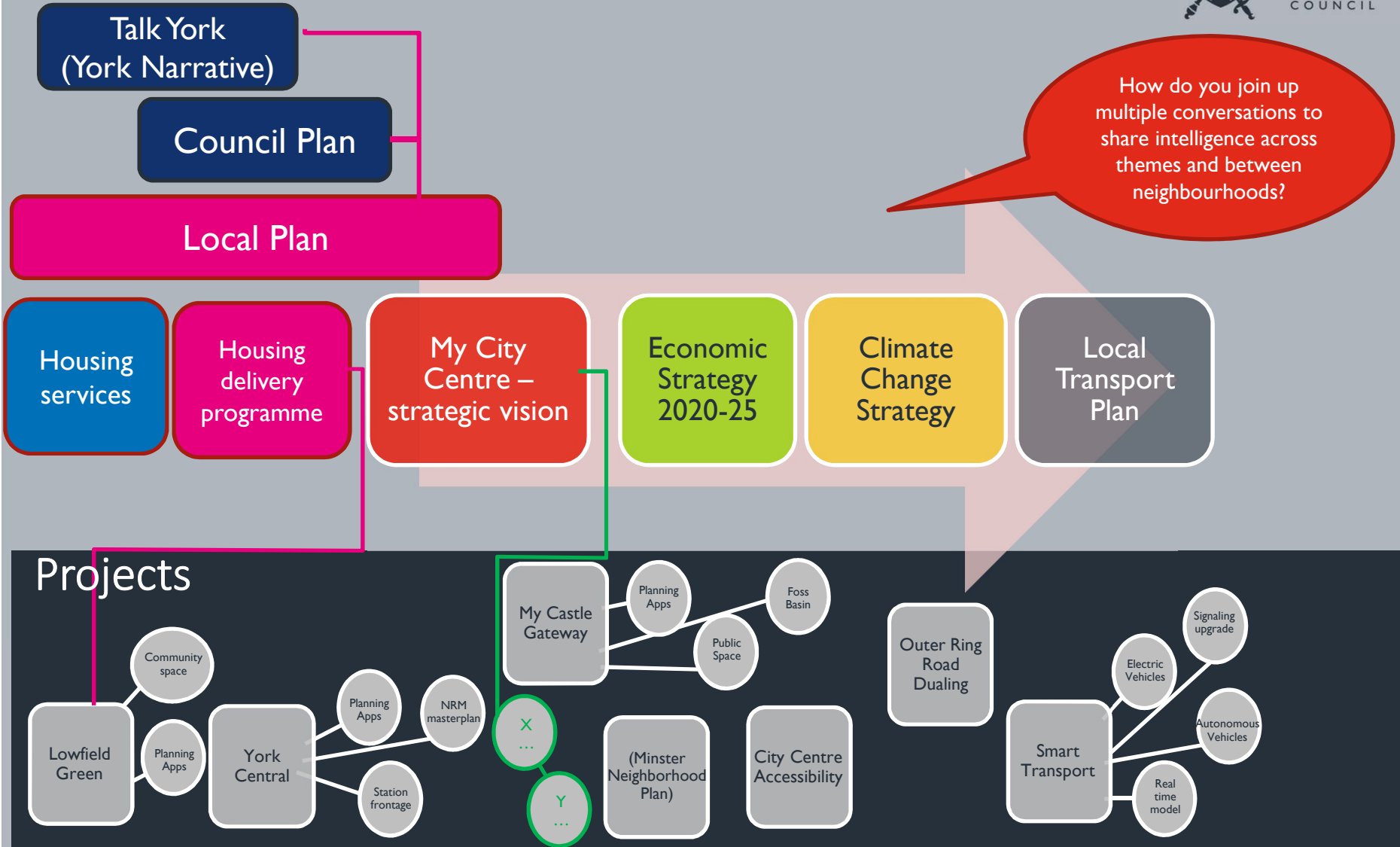
Approach to public engagement and involvement

Customer and Corporate Services Management Scrutiny

9 March 2020



The size of the engagement challenge



Working together to improve and make a difference

Engagement principles: major projects

- Shared governance / co-design
- Blank canvas engagement
- Open and ongoing conversations
- Varied styles and channels
- Engagement / participation journey
- Sharing intelligence



Resident engagement

Aims to:

- Increase and improve levels of resident engagement
- Build confidence and opportunities to listen
- Deepen authority's understanding
- Support better decision-making
- From likes to local leadership: with more active citizens and resilient communities



Working together to improve and make a difference

Increasing levels of public involvement

Inform	Consult	Involve	Collaborate	Empower	Resilient
Public participation goal:	Public participation goal:	Public participation goal:	Public participation goal:	Public participation goal:	Public participation goal:
To provide the public with the balanced and objective information to assist them in understanding the problems, alternatives, opportunities and / or solutions	To obtain public feedback on analysis, alternatives and/or decisions	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution	To place final decision making in the hands of the public	To make it easier for the public to act on the outcome of the decision and self-serve to meet their own needs
Promise to the public	Promise to the public	Promise to the public	Promise to the public	Promise to the public	Promise to the public
We will keep you informed	We will keep you informed, listen to and acknowledge concerns and provide feedback on how public input influenced the decision	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input informed the decision	We will look to you for direct advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible	We will implement what you decide	We will set an environment that allows you to implement what you decide
Example techniques	Example techniques	Example techniques	Example techniques	Example techniques	Example techniques
Our City	Talk About panel	Engagement toolkit	My... consultations	Council decision making process	Ward committee funding

Engagement spectrum

Sources:

Spectrum of public participation: <https://sustainingcommunity.wordpress.com/2017/02/14/spectrum-of-public-participation/>

LGA new conversations guide : www.local.gov.uk/sites/default/files/documents/New%20Conversations%20Guide%209-2_0.pdf

Working together to improve and make a difference

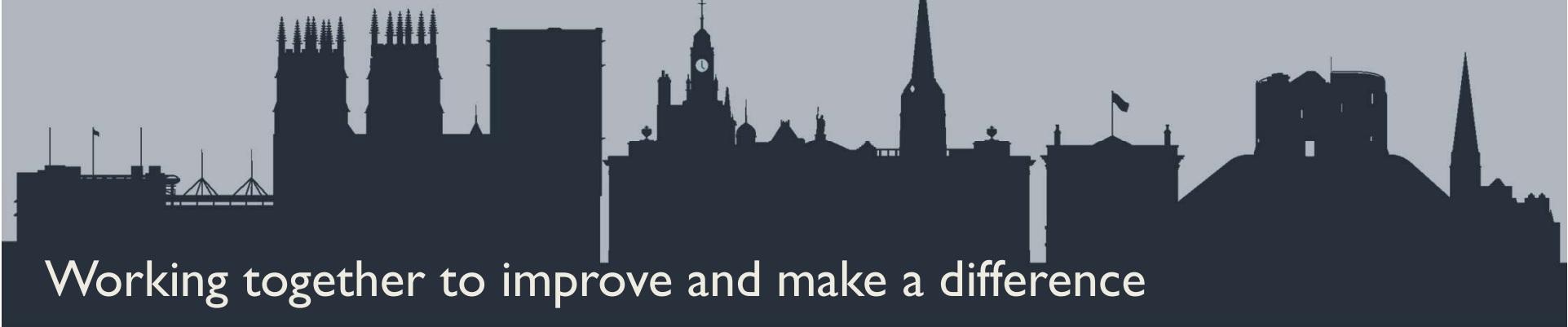
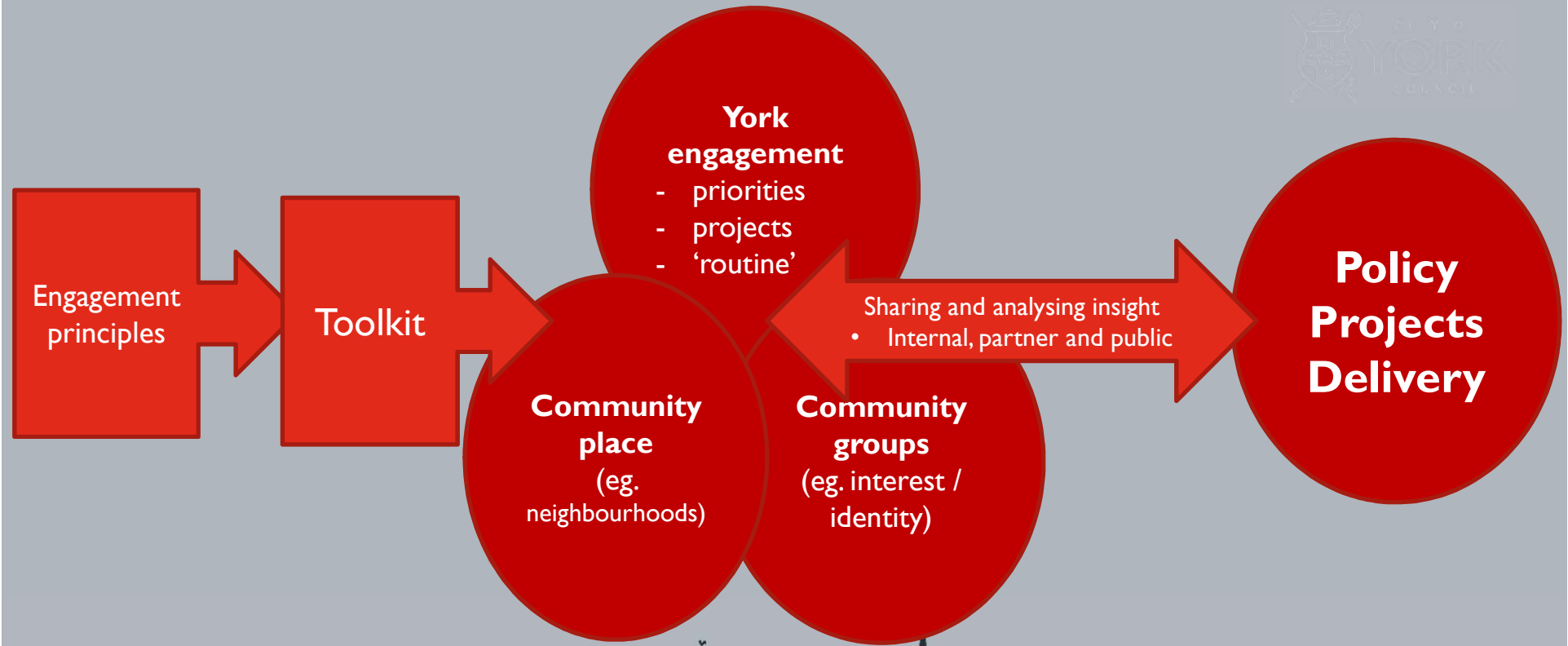
Resident engagement objectives

1. Increase volume and diversity of engagement
 - Deliver mix of engagement responding to audience preferences
 - Facilitate collaboration and compromise
 - Develop specific approaches for seldom heard voices / communities of interest

2. Gather and share insight to:
 - Design more responsive projects
 - Inform policies (and identify gaps)

3. Build more cohesive/resilient communities
 - Educate residents about range of ways to get involved
 - Support asset-based community approach

Increasing levels of public involvement



Working together to improve and make a difference

Discussion

- Grateful for your input to shape this to support more successful implementation
 - Does this public involvement approach feel right?
 - Will a more strategic joined-up approach better meet the needs of your communities?



Working together to improve and make a difference



**Customer and Corporate Services Scrutiny
Management Committee****9 March 2020**

Report of the Head of Communications

Corporate branding**Summary**

1. This report provides an update about the approach taken in the past, and more recently, to provide a more consistent approach to corporate branding.

Recommendations

2. To discuss/note the approach taken.
3. To discuss and note the approach taken to corporate branding at City of York Council (CYC).

Reason: In order to be updated on the approach taken to corporate branding at City of York Council (CYC).

Background

3. This report draws together information about corporate branding recognises the difference made since the introduction of the City of York Council (CYC) style guide which incorporates evidence from research conducted by the NHS.

Council Plan

4. This approach underpins council communications design principles which support council plan priorities.

Specialist Implications

5. These are the implications:
 - **Financial:** no financial implications

- **Human Resources (HR):** - no HR implications
- **Equalities:** This approach is applied equally to all residents. As a result, this report has not required an Equality Impact Assessment (EIA).
- **Legal:** no legal implications

Contact Details

Authors:

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Chief Officers Responsible for the report:

Pauline Stuchfield
Assistant Director, Customer and Digital Services

Report Approved



Date 25/02/20

Specialist Implications Officer(s): None

Wards Affected:

All



For further information please contact the author of the report

Annexes

Annex 1 – presentation to committee



Corporate branding

**Customer and Corporate
Services Management Scrutiny**
9 March 2020



Agenda

- Definitions
- The previous approach
- What research tells us
- The current position
- Council brand and York Narrative
- Discussion



Working together to improve and make a difference

Definitions

- Brand
 - “Brands convey a uniform quality, credibility and experience. Brands are valuable. Many companies put the value of their brand on their balance sheet” Source: *Forbes*:
<https://www.forbes.com/sites/marketshare/2012/05/27/why-brand-building-is-important/#663f0b1c3006>
 - For the council, the brand is a visual or written representation that conveys the corporate values and vision, together with perceptions of the experience of services
- Logo
 - “a design or symbol used by a company to advertise its products” Source: *Cambridge English Dictionary*
 - In the council, a logo is a badge commonly used as a design short-cut to represent a service, team, partnership, message or place

Previous approach

- CYC has created around 40 different logos and icons as a way of representing different parts of the council, whether services, teams, partnerships, places or messages.
- They are often used to create an artificial distance from “the council” creating the impression the council “doesn’t do anything”



Working together to improve and make a difference

CYC logos (2018)

	Service	Team	Partnership	Place
Children/Young people Communities/skills	    	    	   	 
Adult/Health/ Housing	   			
Economy and Place	 			
Other	   	 	 	  

Working together to improve and make a difference

What research tells us

- Following a move by the NHS to reduce the number of logos and identities in the healthcare system, the NHS conducted identity research to assess the value of continuing this approach.
- The research showed that for the general public, patients and carers, the NHS logo is instantly recognisable and provides confidence in terms of the level of service they can expect and the way it is delivered; this holds true where the service comes from the core NHS, a third party, or a private contractor. The NHS brand also provides reassurance as to the treatment/service they receive. It will be of a certain quality, wherever in England it is delivered, and it will be free of charge.
- By consistently applying the same logo in the same way for ALL health services, the logo was seen to represent the NHS and its values.
- Source: <https://www.england.nhs.uk/nhsidentity/wp-content/uploads/sites/38/2016/08/NHS-Identity-Research-phase-one-and-two.pdf>

Current approach

- The CYC style guide was introduced in 2019 to support the introduction and embedding of the 2019-2023 council plan.
- It sets out the rules to follow when creating communications materials, for example posters, leaflets, published reports, etc.
- It makes clear that new logos are only created following consultation with the communications team.



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Logo dos and don'ts

Do

It is critical the council is accountable and visible for delivering services. This means promoting the council as a single body rather than series of teams or services. (The exception to this is if a service is commercial or delivered in partnership - see page 19) The logo can also be used to indicate the council contribution is being recognised by another body - eg. when funding a project or endorsing an approach.



Don't



X Recreate the logo ever



X Distort it



No strapline or words

X Add words or straplines to it



X Change spacing



X Distort it



No strapline or words



X Change spacing



X Distort it



X Change its colour



X Put it in a box



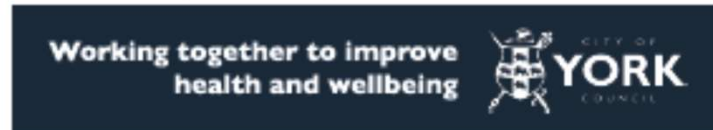
X Add drop shadow



Working with others

The council works with a huge range of partners. Certain principles must be adhered to when using the CYC logo with other brands:

1. The CYC logo should explain the relationship, for example:



2. The CYC logo should appear top or bottom right unless shown alphabetically
3. Logos should appear in a straight line or grid so they don't 'float' on a page.

If a new logo is required, this should be discussed with the communications team with a clear reason to differentiate.

For example, the Register Office logo is also the official stamp.



The Show Me That I Matter logo represents the voice of young people in care or the Live Well York logo represents a partnership of community-led services



- Since the introduction of the style guide in 2019:
 - the only new brand created has been on behalf of the housing delivery programme. This followed research with the target audience and their perception of council sold houses.
 - the only new logo created was “kick the habit” the action-orientated behaviour change campaign to prompt people to turn off idling engines.
- We are slowly phasing out logos where we can.



Council brand / York Narrative

- “**A Council brand** should encapsulate the values of that organisation and reflect leadership, accountability and ownership of those services. It is the visual expression of the relationship between the **council** and its citizens.
- Your **place brand** is about the **place** or places that the **council** serves.
- It is difficult for one brand to do both things. Keeping them separate is vital for a clarity of understanding about what you are doing, and what you are trying to achieve.” Source: LGA: <https://www.local.gov.uk/our-support/guidance-and-resources/comms-hub-communications-support/place-branding/place-branding>
- The York Narrative is the York place brand. It is a framework for shaping and describing relevant activity that takes place in the city. It is not a logo. <https://democracy.york.gov.uk/documents/s136216/Annex%20A%20The%20York%20Narrative%20FINAL.pdf>
- The Talk York consultation told us that York already has a strong place brand. The York narrative was developed to strengthen this existing brand, not create something new or different.
- Facilitating this project with 28 partner organisations was part of the council’s place leadership role – the York Narrative has been created by the city and now belongs to the city.
- By being consistent in the way we describe relevant activities taking place in York, over time, we will strengthen how York is perceived.
- Already partner organisations who endorsed the city narrative are using it, when appropriate, to shape and then describe the activities of their organisation that relate to York.

Discussion

Is this what you would expect from a council branding approach?



Working together to improve and make a difference



**Customer and Corporate Services Scrutiny
Management Committee****9 March 2020**

Report of the Director of Governance

**Implementation of Outstanding Recommendations from the Financial
Inclusion Scrutiny Review****Summary**

1. This report provides Members with a further update on the implementation of recommendations from the Financial Inclusion Scrutiny Review, which was completed by the Customer and Corporate Services Scrutiny Management Committee (CSMC) during the previous administration and considered by Executive in March 2019 when the review recommendations were endorsed.
2. Members are asked to sign off all the remaining recommendations now considered to be fully implemented and to consider whether they wish to receive a further update in six months' time on any outstanding recommendations.

Background

3. In June 2018 a Member of the previous administration proposed a scrutiny review into Financial Inclusion following a decision session by the Executive Member for Adult Social Care and Health which considered Welfare Benefits Update and Financial Inclusion Outturn Report 2017/18.
4. In early September 2018 CSMC considered a scoping report and agreed this was a topic worthy of review. Over a series of meetings Members gathered information which led to the review recommendations.
5. The implementation of these recommendations was considered by this committee at its meeting in September 2019 when most of the recommendations were signed off as having been fully implemented. At that time recommendations ii), x) and xi were still being progressed and the Committee requested a further update on their implementation at this meeting (Annex 1)

Consultation

6. There was no consultation involved in the production of this report. The consultations involved in the scrutiny review are detailed in the final report included in background papers.

Options

7. Members may choose to sign off any remaining recommendations where implementation has now been completed and can:
 - a. Request further updates and the attendance of the relevant officer at a further meeting to clarify any outstanding recommendations
 - b. Agree no further updates are required.

Analysis

8. There is no analysis in this report.

Council Plan

9. The Scrutiny Review outlined in this report is linked to Well-Paid Jobs in an Inclusive Economy; Good Health and Well-being and safer Communities and Culture for All priorities in the Council Plan 2019-2023.

Implications

10. There are no known Financial, Human Resources, Equalities, Legal, ICT or other implications associated with the recommendations in this report. Implications arising from the scrutiny review are detailed in the Final Reports.

Risk Management

11. In compliance with the Council's risk management strategy, there are no known risks associated with this report. Risks associated with the review recommendations are included in the Final Reports.

Conclusions

12. There are no conclusions in this report.

Recommendations

13. Members are asked to note the content of this report and:

- 1) Sign off the remaining recommendations that have now been fully implemented
- 2) Agree whether further updates are required in 6 months' time

Reason: To raise awareness of those recommendations which are still to be fully implemented.

Contact Details

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Director of Governance
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Report Approved Date 24/02/2020

Wards Affected:

All

For further information please contact the author of the report

Background Papers:

Financial Inclusion Final Report

<http://modgov.york.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13564>

Annex 1 – Further update of recommendations from Financial Inclusion Scrutiny Review

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Further Update of Implementation of Recommendations from Financial Inclusion Scrutiny Review

Recommendation	Implementation as of March 2020
<p>And requests Council to:</p> <p>ii. Agree that a review and refresh of the 2012 Financial Inclusion Policy and associated Action Plan should be undertaken. This review should include, but not be limited to, consideration of the work of Advice York and the Financial Inclusion Steering Group, the impact of the roll-out of Universal Credit, measures to address food poverty and support for digital inclusion;</p>	<p>Implementation as of September 2019: This report was discussed at the Financial Inclusion Steering Group on 26th June 2019 which agreed to receive a delivery plan for the review and refresh of the Strategy at its next meeting, which is scheduled for 25th September 2019. Planning work has commenced and will incorporate a pre Decision Scrutiny report to this Committee in addition to any scrutiny involvement in the consultation process.</p> <p><i>Update: Taking part in development of new Economic Strategy in which in-work poverty and digital inclusion/development are likely to feature. Also awaiting outcome from Corporate Scrutiny Review into Poverty – both will feed into shaping Financial Inclusion priorities.</i></p>
<p>x. Raise awareness within Council directorates of the impact that their policies and actions can have on more vulnerable members of the community, and encourage more cross-council and cross-partner engagement;</p>	<p>Financial Inclusion Steering Group have agreed to review its internal membership to ensure Directorate Management Team level representation from all key service areas to supplement the recent addition of Public Health Completed</p> <p>To consider holding regular events at which operational staff can be engaged through awareness sessions on key issues. This worked well in a similar session on the York Financial Assistance Scheme. <i>To engage services in Citizens Online event – date to be established.</i></p>

<p>xi. Ensure that after May 2019 all new and existing Members have comprehensive training around Financial Inclusion so they have a full understanding of the role of the council and its partners.</p>	<p>The training was included in the Member development programme this civic year and first session was held on 29 January and the next planned for March 17 2020. Completed.</p>
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**Customer and Corporate Services Scrutiny
Management Committee**

9 March 2020

**Report of the Chair of Housing and Community Safety Policy and
Scrutiny Committee**

Summary

1. This report highlights the work of the Housing and Community Safety Policy and Scrutiny Committee from October 2019 to February 2020, its established task groups and work plan for the remainder of the municipal year.

October 2019

2. At the October meeting of the committee, Members received an update from the Safer York Partnership, outlining pieces of work that had been delivered against each of its strategic priorities. Members also received a referral from the Area Planning Sub Committee regarding social housing on private developments, which subsequently would develop into a task review for this committee. However, the focus of the October meeting was a round-table discussion on the issue of County Lines. The committee welcomed Councillors Taylor and Webb from the Children, Education and Communities Policy and Scrutiny Committee alongside the Police Commander for York and Selby and the Interserve Justice Manager. This was a useful exercise and provided an opportunity to bring key stakeholders and agencies together to discuss the issue.

November 2019

3. Members received an update on the Older Persons Accommodation Survey and how this research could help influence the future direction of the programme. A year on from its implementation, the committee also received a positive update on the Extension of HMO licensing to any one household of five or more people and resolved to receive a further update in the next municipal year. Members also discussed a paper on empty properties in York and the work to help bring them back into use.

Finally, following a request from the Customer and Corporate Services Scrutiny Management Committee, Members agreed to take part in a corporate poverty review, which for this committee involved looking at Housing Poverty.

December 2019

4. In our last meeting of the calendar year, Members received an update on homelessness and winter night provision for rough sleepers and single homeless in York, requesting a further report and analysis of our winter night provision to come back to the committee in February. Members received a Housing Need and Availability Update, which subsequently would help inform the objectives of our Housing Poverty Task Group and finally, discussed a scoping report on the task group looking into Affordable Housing on Private Developments, agreeing our aim and objectives.

January 2020

5. The Committee began the New Year by receiving the biannual performance monitoring report for Housing and Community Safety, giving the committee a chance to scrutinise the forecast and outturn positions for both finance and performance. The committee also received the scoping report for the task review into Housing Poverty, establishing its aim, objectives and membership.

February 2020

6. In our most recent meeting, the committee considered two reports including an interesting introduction to Environmental Retrofitting and an updated report analysing the performance of our winter night provision, as mentioned earlier. The committee asked that a more detailed report on Environmental Retrofitting comes back for a pre-decision scrutiny discussion.

The Work Plan

7. The committee has a busy work plan for our next three meetings as we move towards the end of the municipal year. The committee intends to look at the Housing Revenue Account Business Plan, Housing Delivery Programme, new ICT system and the Older Persons Accommodation Programme. As mentioned above, the committee hopes to take part in some pre-decision scrutiny on Environmental Retrofitting and some awareness raising around Housing Fraud.

Task Review Groups

8. The committee currently has two on-going task reviews, one looking at Affordable Housing on Private Developments and one looking at Housing Poverty as part of a wider corporate scrutiny review.
9. The review into Affordable Housing on Private Developments set the aim of understanding the situation regarding the delivery of affordable dwellings on private developments. In doing so, the committee highlighted that they wish to look at what influence the Council has in this area alongside investigating the approaches of other authorities in which the system is different. The task group is made up of Cllrs Fenton, Pavlovic, Wells and Baker and held its first informal meeting in January to plan the work.
10. The second review into Housing Poverty intends to look at the extent to which house prices, rent and associated costs of running a home contribute to the number of houses in poverty in York. The review will involve some fact finding initially before comparing our data to other local authorities and providing important information to the context of the wider review into poverty. This task group is made up of Cllrs Musson, Mason and Baker, however it was agreed that all members of the committee are able to take part.
11. Both of these task reviews will involve a high level of stakeholder engagement including housing associations, other local authorities, landlords, residents, developers and Council officers. We also hope to engage with York University's Centre for Housing Policy on both of these issues.

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Customer and Corporate Services Scrutiny Management Committee

Work Plan 2019-20

<p>Monday 10 June @5.30pm</p>	<ol style="list-style-type: none"> 1. Attendance of the Executive Member for Policy and Executive Member for Strategy and Partnerships and Executive Member Finance and Performance. 2. Attendance of the Corporate Director of Health, Housing and Adult Social Care and Corporate Director of Children, Education and Communities to explain budget forecasts. 3. Arrangements for Scrutiny in York 4. Scoping Report on Food Poverty in York. 5. Draft Annual Scrutiny Report 6. Schedule of Petitions 7. Draft Work Plan
<p>Monday 8 July @5.30pm</p>	<ol style="list-style-type: none"> 1. Year End Finance and Performance Monitoring Report 2. Update Report on Attendance and Wellbeing Project (Sickness Absence) including information on staff survey 3. Update Report on Section 106 Agreements 4. Food Poverty Scoping Report 5. Work Plan and work planning for the municipal year.
<p>Monday 9 September @5.30pm</p>	<ol style="list-style-type: none"> 1. ICT Strategy Update Report – E-Democracy 2. Update Report on implementation of recommendations from previously completed scrutiny reviews: <ul style="list-style-type: none"> • Scrutiny Operation and Functions Scrutiny Review • Financial Inclusion Scrutiny Review

	<ul style="list-style-type: none"> • Single Use Plastics Scrutiny Review <ol style="list-style-type: none"> 3. Report of the Chair of the Economy and Place Policy and Scrutiny Committee. 4. Schedule of Petitions 5. Work Plan
Monday 14 October 2019 @5.30pm	<ol style="list-style-type: none"> 1. Corporate approach to major projects 2. Report of the Chair of the Housing and Community Safety Policy and Committee. 3. Schedule of Petitions 4. Work Plan and work planning session
Monday 11 November 2019 @5.30pm	<ol style="list-style-type: none"> 1. Update report on Wellbeing Project 2. Annual complaints report from March 2018 to April 2019. 3. Report of the Chair of the Children, Education and Communities Policy and Scrutiny Committee. 4. Annual Scrutiny Review Support Budget 5. Scoping Report for Corporate Review into Poverty in York 6. Schedule of Petitions 7. Work Plan
Monday 9 December 2019 5.30pm	<ol style="list-style-type: none"> 1. Scoping Report on approach to Managing Major Projects. 2. Information report on Information Management 3. Report of the Chair of the Health and Adult Social Care Policy and Scrutiny Committee 4. Schedule of Petitions 5. Work Plan

<p>Monday 13 January 2020 @5.30pm</p>	<ol style="list-style-type: none"> 1. Report on implementation of day-one absence scheme 2. Report of the Chair of the Climate Change Policy and Scrutiny Committee 3. Schedule of Petitions 4. Work Plan
<p>Monday 10 February 2020 @5.30pm</p>	<ol style="list-style-type: none"> 1. Supporting and Engaging Local Councillors 2. York Central Briefing 3. 2019/20 Finance and Performance Monitor 2 (slipped from December) 4. Report of the Chair of the Economy and Place Policy and Scrutiny Committee. 5. Food Poverty Scrutiny Review Interim Report 6. Work Plan
<p>Monday 9 March 2020 @5.30pm</p>	<ol style="list-style-type: none"> 1. E-Democracy Update Report. 2. Update Report on Public Engagement and Involvement. 3. Overview report on Corporate Branding 4. Update report on implementation of outstanding recommendations from Financial Inclusion Scrutiny review. 5. Report of the Chair of the Housing and Community Safety Policy and Committee. 6. Work Plan
<p>Monday 6 April 2020 @5.30pm</p>	<ol style="list-style-type: none"> 1. Three-monthly update report on implementation of day-one absence scheme. 2. Six-monthly update report on Organisational Development Programme (deferred from January) 3. Overview report on Procurement 4. Report of the Chair of the Children, Education and Communities policy and Scrutiny Committee.

	<ul style="list-style-type: none"> 5. Annual review of the work and functionality of Scrutiny 6. Schedule of Petitions 7. Work Plan
<p>Monday 11 May 2020 @5.30pm</p>	<ul style="list-style-type: none"> 1. Overview Report on Motions to Council 2. Overview report on Budget Setting 3. Report of the Chair of the Health and Adult Social Care Policy and Scrutiny Committee 4. Overview Report on Corporate Review into Poverty 5. Schedule of Petitions 6. Work Plan

Pre-decision report on Financial Inclusion policy

Complaints structure.

Council Plan Priorities relating to CSMC

Well-paid jobs and an inclusive economy

<ul style="list-style-type: none"> • Review approach to Financial Inclusion
<ul style="list-style-type: none"> • Develop sustainable and ethical procurement policies
<ul style="list-style-type: none"> • Work across the region to secure devolution
<ul style="list-style-type: none"> • Identify options for a Tourist Levy
<p>Creating Homes and World-class Infrastructure</p>
<ul style="list-style-type: none"> • Deliver the Local Plan
<ul style="list-style-type: none"> • Progress Digital York and enhance connectivity in the city
<ul style="list-style-type: none"> • Work with York Central Partnership to get the best for York
<p>Open and Effective Council</p>
<ul style="list-style-type: none"> • Ensure strong financial planning and management
<ul style="list-style-type: none"> • Undertake an Organisational Development programme
<ul style="list-style-type: none"> • Continued emphasis on absence management and wellbeing
<ul style="list-style-type: none"> • Deliver the Council’s digital programme
<ul style="list-style-type: none"> • Maintain our commitment to the apprenticeship programme and the real Living Wage
<ul style="list-style-type: none"> • Prioritise the delivery of schemes at a ward level
<ul style="list-style-type: none"> • Use our procurement approaches to address the climate emergency and secure social value
<ul style="list-style-type: none"> • Review the Council’s current governance structures

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